



Voyageurs Expeditionary School Board Action Calendar 2023-2024

JANUARY

- Begin Election Process-form Election Committee
- Appoint Director Evaluation Committee
- Review Current Board Member terms and commitment
- Appoint Board Member Orientation Committee(If applicable)
- Review Board Goals

FEBRUARY

- Update Election Process
- Review/Approve Indian Ed Program Plan

MARCH

- Work on Director Evaluation
- Update Election
- Financial Update

APRIL

- Work on Director Evaluation
- Annual Meeting; review By-Laws
- Approve Special Education Director

MAY

- Deliver Director Evaluation
- Director Contract
- Schedule New Board Member Orientation
- Approve School Calendar
- Certify Election Results
- Financial update/Budget revision

JUNE

- Review Board Officer Roles/Descriptions-via in-person or email
- Approve Budget
- Appoint Finance Committee Rep
- Set July Board Meeting
- MACS Renewal
- Financial Update-year end



JULY

- Set Board Meeting Schedule
- Identify Official with Authority (IOWA)
- Schedule Board retreat/Goal Setting
- Approve Signatures
- Designate Newspaper and Bank
- Approve Electronic Transfer
- New Board Members take office
- Elect Board Officers

AUGUST

- Director shares MCA results
- Review/Approve Board Action Calendar
- Review/Approve Staff and Family Handbooks
- Approve Food Service agreement & Lunch Charge Policy
- Approve Lease Aid
- Review Pledge of Allegiance Policy
- Update Board Training Schedule

SEPTEMBER

- Student Enrollment Update
- Review/Approve the Director Evaluation template and goals

OCTOBER

- Financial Update
- Approve Annual Report
- Annual Charter School Assurances

NOVEMBER

- Review/Approve Audit
- Review process of New Board Member Orientation and Onboarding

DECEMBER

- Appoint Election Committee
- Budget Update
- Approve New Board Member Orientation and Onboarding

Note: The board can monitor any policy at any time by any method, but will ordinarily depend on this routine schedule.